

# Huntington Tails & Trails

## Guidelines & Regulations 2024



*The Huntington Tails & Trails Festival is dedicated to serving its vendors and customers by providing a fun, convenient marketplace. The Market is committed to the success of its vendors and will strive to provide value-added services to its vendors. To this end, the Market requests all our vendors become familiar with the Guideline and Regulations of the Huntington Tails & Trails Festival. Should you have any questions, please feel free to reach out to the Event Director.*

**Market vendors must follow Indiana State & Local guidelines regarding the selling of food products both for pet and human consumption.**

### Dates and Location:

- **Saturday, October 5, 2024**
- Crestview Middle School, 1151 – 500 N , Huntington, IN**
- Time: 10:00 AM – 2:00 PM**
- Setup: 8:30 AM – 10:30 AM**

### Vendor Prices:

- Vendors pay \$30 for each spot. **Each space is 10'x10' (Will need to bring tent, tables, chairs)**
- **Vendors keep all proceeds from their sales.**

### Vendors:

- Vendors will setup their operation from 8:30 am to 10:30 a.m. in the park and be ready to sell their product no later than 10:30 a.m. All vendors must stay for the entire duration of festival.

### Vendor Space:

**Electricity is NOT available**, must be self-contained. Only a quiet generator IE: Honda Inverter or RV Style generator will be permitted. (*Quiet enough for customers to easily be heard and place and order*). **Each space is 10'x10' or One Food Truck**

- **Vehicles are permitted within the Market space prior to 9:30 a.m.** for the **purpose of unloading and setup by 10:30 a.m.** ALL VEHICLES must be MOVED OUT OF THE MARKET AREA no later than **9:30 am.** **No vehicle may enter or exit the festival during operating hours.**

- Vendors are provided **an empty stall space on a first-come first-served basis.**

Vendors are responsible for **bringing their own items for set-up including**, but not limited to the following:

- Tables, Chairs, Tents
- Necessary weights for tent
- Signage
- Cash Boxes
- Tents must be properly weighted.
- Trollies to Carry their items.

➤ Please be courteous to your neighbors and remember when you encroach on aisles you are taking space from your customers! **With this in mind, sandwich boards or signage in the aisles are permitted and encouraged!**

#### **Labeling for Baked Goods:**

- Name and address of the producer of the food.
- Common or usual name of food product.
- Ingredients of the food product in descending order by weight.
- Weight and volume of the food product.
- The date on which the food product was processed.
- The following statement in at least 10-point type: "This product is home produced, and the production area has not been inspected by the State Department of Health."

#### **Dog Treats and Food**

- Those selling treats should maintain a commercial feed license for \$50.
- Information on how to obtain a commercial feed license maybe found [here](#).

#### **Requirements for Shell Eggs Sold at Farmers' Markets**

- Dealer must be licensed by Egg board and present license upon request (see Market Master for application)
- Eggs must be clean and sound shelled (cracked eggs removed)
- Eggs must be held under refrigeration at an ambient temperature of no great than 45 degrees Fahrenheit
- Used egg carton may be used only if relabeled with name and address of supplier of the eggs
- Pack date and expiration date must appear on each carton. Expiration date is 30 days from the date of pack.

#### **General Policies:**

- Definition of "Vendor" – Vendor shall be defined as the producer of goods sold and shall include spouse, siblings, children, parents, and employees of the applicant who assist in the cultivation of the same property or assist in the production of items available for sale.
- It is the vendors' responsibility to be familiar with the local, state, and federal regulations and permits that govern the products in which they sell. The notes and guidelines included in this document are included as a courtesy, but do not take precedence over governmental policy.
- Vendors must grow/make their products within a 150-mile radius of the market to be eligible to apply.
- The Festival is held rain or shine, and refunds are not given unless the festival is canceled prior to opening and at the determination of Festival management. The Market will close during a severe weather warning, or at the discretion of the Event Director.
- Vendors are to collect and dispose of any trash within their vendor space area at the end of each market. The trash can be disposed of in a city trash container or taken away by the vendor.