

Tails N Trails Volunteer Job Description / Duties

PLEASE ARRIVE NO LATER THAN 8:30 AM at the Volunteer "Check-In Area" (Pavilion). Please pick up your event t-shirt. We will have a group photo and final instructions.

SCHEDULE

5K/3K RUN

- ❖ 8:00 AM – 8:15 – ARRIVE AT PAVILION
- ❖ 8:00 AM – 8:30 – PRE-RACE YOGA
- ❖ 8:45 AM- Volunteer Orientation and Group Picture
- ❖ 8:30 AM – 9:10 AM - Runner Pack Pick Up / Day of Registration
- ❖ 9:00 AM – WATER AID & RACE CREW VOLUNTEERS HEAD TO THEIR SPOTS
- ❖ 9:15 AM – RACE ANNOUNCEMENTS
- ❖ 9:20 AM – 5K RACE LEAVES
- ❖ 9:30 AM – 3K RACE LEAVES
- ❖ 10:00 AM – RACE ENDS / AWARDS PAVILION

FESTIVAL

- ❖ 10:00 AM – 11:00- FOOD TRUCKS \ MARKET SETUP
- ❖ 10:00 AM – 11:00 – SILENT AUCTION SETUP
- ❖ 11:00 AM – 4:00 PM FESTIVAL
 - 11:00 AM – 12:00 PM – VARSITY SINGER BRASS BAND
 - 1:00 PM – 4:00 PM – JOE DONNELL MUSIC
 - 11:30 AM – 12:30 PM – PHOTOS BY LIZ RUSSELL
 - 11:00 AM – 4:00 PM – ACE THE PIRATE
 - 11:00 AM – 12:00 PM – SHERIFF K9 POLICE DOG DEMO
 - 12:15 PM – 12:45PM – THERAPY DOG DEMOS
 - 1:00 PM – 2:00 PM – AGILITY PERFORMANCE – HEAVEN SCENT
 - 2:30 PM -3:30 PM – SUMMITY CITY DISC DOGS
 - 3:30 PM – SILENT AUCTION ENDS
 - 3:15 PM – 4:00 PM – Silent Auction winners Announced
 - 4:00 PM – Festival Ends, Time for Clean Up

PLEASE FEEL FREE AFTER YOUR SHIFT TO ENJOY THE MANY FESTIVAL ACTIVITIES AND GRAB SOME FOOD FROM THE FOOD TRUCKS

Registration

- Check-in online race registrants using paper check off sheet
 - **RUNNERS RECEIVE A T-SHIRT** if they registered **BY JULY 26**
 - Those after JULY 26 will have a chance of what is left.
 - **Dogs w/ Owners – receive a roll of poop bags & goodie bag while supplies last**
- Day of runners fill out paper registration form with race waiver and take payment using square
 - Each runner will receive a swag bag and a T-shirt after pre-registered runners have a shirt.
- **Items Needed**
 - Runner Check-IN sheets
 - Pens to mark off runners
 - Clipboards
 - Yellow & Red wristbands
 - **Yellow – 3K**
 - **Red – 5K**
 - **T-shirts for runners**
 - **Goodie bag & poop bag roll for those with dogs**
 - Square
 - Cash Box
 - Registration Papers

REGISTRATION FEES – day of \$30

Race Crew/Course Marshalls

- **SAFETY IS OUR #1 Goal**
- Direct Runners on the Course
- Stop Runners if the intersection is not safe
- Can Wave the runners through the intersection if it is safe
- **Items Needed**
 - Event Shirt
 - Smile on Face
 - Map of Route

Water Aid Station

- Hand Out Water to Runners
- Cheer Runners on
- **Items needed**
 - Tent, Table, & Chairs
 - Water Jug
 - Cups
 - Trash Can & bag
 - Smiles

Rally Course (Obedience Course)

- Rally course is a series of signs that owners with their dogs walk through and perform the task on the sign
- Demonstrate if needed how to perform the directions on each sign
- Items Needed